MSCSW Board Meeting Notes

4/2/16 - 1-3PM at Steve’s Office

Present: Jenny, Nan, Steve, Jodi, Jesse (note taker)

Absent: Shelly, Linda

**Treasurer’s Issues:**

- CSWA – mailed check for $1000.

- Current Banlk Balance: 10,001.68

- Current Paypal Balance: $50

- Jodi made more purchases than normal this month with items associated with the move to ECH.

**Budget meeting** is April 26th at 6PM at Steve’s Office. All members welcome. Goal is to review budget and inform decisions on spending patterns.

***1. Membership (Nan is Chair)***

**Current Membership:** currently we have 116 members, 8 students, 11 MSW/LMSW, 95 LCSW and 2 education passes.

**Brochure:** Nan presented a brochure and the board reviewed it and will email Jodi with any edits.

***ACTION: Jodi will “tweak” brochure incorporating edits from the board. Board will email edits to Jodi. Jodi will print these “as needed,” and not in bulk.***

***ACTION: Jodi will print some brochures for board members to distribute on the 18th at Wash U.***

**MSCSW Membership Form:** Jodi edited and updated this, board reviewed and gave feedback.

***ACTION: Jodi will add section to membership form that asks “describe your self” or :introduce yourself” – this info will be featured in newsletter to introduce new members. Jodi will add “Best Value” to 2-year rates for clarity.***

***Decision: Nan will begin to take over the MSCSW Facebook group.***

**Renewal Process:** Board discussed this and pricing scheme.

***Decision: Early Bird Special is month of May ($10 off/$20 off for 2 year). Regular rate will be from June to Sept.***

Helen’s new book: Helen has published a new book and is asking to present this in Oct CE.

***Decision: Helen will host networking time during October CE (2:30-3:00), She will be able to promote her books, have a book signing and discuss intimate partner and family violence.***

**Newsletter:** Gong Shu has a lot of great news happening in her career but otherwise we do not have a lot of other people who are volunteering for articles or news.

***Decision: Newsletter will be bi-annually instead of quarterly.***

***ACTION: Jodi will begin putting the newsletter together for publication date of Early June (before membership) and December***.

***2. Collaborate (Jesse is Chair)***

Joe Pickard (UMSL) and Career Center at Brown School are engaged currently.

**April 18th** Career Conversations at Brown School. Nan, Linda and maybe Shelly will be there.

**April 9th** Jesse is attending new student panel at Brown School.

***3. Advocacy (Steve is Chair)***

**State Board Meeting:** Steve attended March 24th. Discussion about portability of licenses. NASW workplace safety training proposal was discussed.

***4. Educate (Jenny is Chair)***

Classes, topics and attendance have been going well.

**ECH :** discussed this as new venue for CEUs. Last month’s CEU was held there and there was a lot of happy members and only a few complains.

**Coffee:** discussed coffee selection.

**Toiletries:** it may be a good idea to stock some essentials like TP just in case.

***Decision: Board decided to continue to use ECH as default venue for CEUs.***

**Ethics:** Jenny and Mike are working together on this for May 14th.

**Other Trainings**: Oct, Nov and Dec are all set – possibly January as well. December will be SBIRT with Joe Pickard.

**September ACT Event:** Board discussed contract. We will cap this event at 40, we will wait to start sign up until we have a blurb for the event. Jodi will be working the event and not attending (so she will not pay).

**Communication Timeline for Sept Registration:**

**1st email: ANNOUNCEMENT** one month before presale – purpose is to give notice to members about sign up timeline

**2nd email: PRE-REGISTRATION** one week period of pre sale tickets for members only.

**3rd email: REGISTRATION** after first week this email announces that even is open for public to register.

**MOTION:** Nan made movement to adopt ACT Contract as amended by the numbers provided by Steve Franklin, Jenny seconded this motion. Steve called a Vote. This motion passes unanimously. The Board approved the contract as amended by Steve and provided to Jenny and the Jenny will sign the contract on behalf of the board.

***Sept Event Costs***

Projected Expenses: $3437.68

**Cost Scenario**: if we charge $150/ member and we have 40 members attend then we have total revenue of about $6000 and we would have a profit of about $2,500 (this is if all members attend). Proposed rate for non members is $225. The Board need to decide on lunch costs for each participant still.

***Sept Event Details***

Date: Sept 10th and 11th

Price: $150 members, $225 for non members

Lunch: will be provided, TBD

Location: ECH

**Value:** Board discussed need to make this a good value for member and also make a little bit of a profit (we can use the profit to benefit members, make scholarships and grow as an organization in other ways).

**Future**

**Meeting Frequency:** Board discussed frequency of board meetings – discussed putting off next meeting to June and skipping May. The board discussed and decided to keep the board meeting on **May 21st @ 1:00 at ECH, Jenny will bring food**.